



Maharashtra National Law University Mumbai

NLUM/ACD/02/192(2)/2019

3rd August 2021

Notification on Refund Policy – Students' Fees

(for the NEW ADMISSIONS in Academic Year 2021-22)

A Notification has been issued by University Grants Commission in October 2018, advising that a standard operating procedure is to be followed in the matters related to refund of fees in the event of student's withdrawal from the programme. Further guidance has been taken from "UGC Guidelines on Examinations and Academic Calendar in view of the COVID-19 Pandemic – July, 2021". As per the same, the University adopts the following Refund Policy, which will be effective for the current Academic Year being 2021-22.

REFUNDS:

	TIER	Point of time when notice of withdrawal of admission is received by the University	Refund of fees
A	1	Cancellation of admissions/ migration of students, up to 31st October 2021 for this very session as special case.	Full Refund (Zero cancellation charges)
	2	Cancellation/withdrawal of admissions up to 31st December 2021	Full Refund after deduction of Rs. 1000/- as processing fee.
	3	Cancellation/withdrawal of admissions from 01st January 2022 onwards	No Refund of fees
B	Fees will be refunded to the eligible student within 15 days from the date of receiving an application in writing from him/her in this regard. (In case any clarification is sought or incomplete applications etc, the time period of 15 days will be counted from the date of submission of final completed application, clarification etc.)		
C	Advance intimation of seeking refund be sent to admission@mnlumumbai.edu.in from the mail ID registered with University, giving the following details:- 1. Name 2. Course 3. Roll No. 4. Mobile Number 5. Fee Amount Paid 6. Transaction ID and Date of Transaction (Attach receipt/screenshot/proof if any) 7. Reason for cancellation / withdrawal. 8. Bank details of Student / parent (scan of cheque can also be given)		

The application will have to be addressed to
**The Registrar,
Maharashtra National Law University Mumbai
2nd Floor, MTNL-CETTM Building, Hiranandani Gardens
Powai, Mumbai 400 076**
in hard-copy and has to be submitted personally or through courier / speed post / Registered Post etc. **so as to reach within 5 working days from the date of email.**

II **Hostel Fees:**

No Hostel fees are collected for the admissions in this Semester.

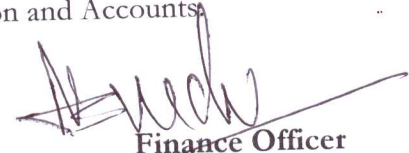
III **MESS FEES:**

No Mess fees are collected for the admissions in this Semester.

IV **REFUNDABLE DEPOSITS:**

The Hostel, Mess and Library Refundable Deposits would be returned **IN FULL**, subject to No-Dues Certificate from Hostel, Library, Administration and Accounts.




Finance Officer